



**OFFICE OF THE ATTORNEY GENERAL**

**200 St. Paul Place**

**Baltimore, Maryland 21202**

**[www.marylandattorneygeneral.gov](http://www.marylandattorneygeneral.gov)**

**REPOST**

**JOB ANNOUNCEMENT**

**Assistant Attorney General VI**

**Maryland Technology Development Corporation**

**Posting Date:** March 22, 2024

**Closing Date:** April 4, 2024

**Job Title:** Assistant Attorney General VI

**Position Type:** Regular Full-Time

**Salary:** \$89,727 - \$150,415. The salary range is based on a multitude of factors including applicable personnel rules, regulations, and guidelines.

**Location:** Office of the Attorney General, Maryland Technology Development Corporation ("TEDCO")  
401 E. Pratt Street Baltimore, MD

**Telework:** A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

**DESCRIPTION:** The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the legal business of the State, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. As Maryland's 47th Attorney General, Anthony G. Brown, leads the Office with a key focus on equity, justice, and fairness.

The OAG for TEDCO is seeking applicants for an Assistant Attorney General vacancy. The Assistant Attorney General's primary responsibility will be to assist in providing legal representation to TEDCO's various investment financing programs. In addition to providing various other forms of business assistance to companies commercializing technologies originating in university and federal labs located in Maryland, TEDCO also operates various investment financing programs, including the Enterprise Fund, the Invest Maryland Program, the federal State Small Business Credit Initiative, and various specialized investment programs targeted at pre-seed and seed stage technology companies, with an emphasis on promoting social impact. Through these programs TEDCO makes equity and convertible debt investments in Maryland start-up, early-stage, and growth-stage companies.

Duties will include drafting, reviewing, and negotiating transaction documents related to venture capital investments, including term sheets, purchase agreements, promissory notes, side letters and other related transaction documents, and venture fund limited partnership agreements, and generally assisting in the other transactional and administrative work of TEDCO. Duties will also include advising TEDCO management on a variety of matters, including securities law, contract law, corporate governance, and general administration.

**EXPERIENCE:** The ideal candidate will have a minimum of five years of experience in corporate transactions. Experience negotiating and drafting sophisticated investment documents is preferred. Familiarity with investments exempted from registration under the Securities Act of 1933, as amended, is helpful. Maryland Bar is required. Candidates must have excellent analytical and writing skills.

**SUBMISSION:** Interested persons should submit their resume with cover letter, list of references, and two concise writing samples to: Ira Schwartz, General Counsel to TEDCO, at: 401 East Pratt Street- 5<sup>th</sup> Floor, Baltimore, MD 21202, or by email to: [ira.schwartz@maryland.gov](mailto:ira.schwartz@maryland.gov), by close of business on Thursday, April 4, 2024. **Please write “AAG VI TEDCO” in the subject line of the email.**

**EMPLOYMENT BENEFITS:** The successful candidate will be eligible for subsidized health benefits (medical, prescription, dental and vision coverage) and life insurance; leave, including annual (vacation), personal, sick, and paid parental leave; and will be eligible for participation in a contributory defined benefit pension plan in which they are vested after ten years. State employees are eligible to participate in two supplemental retirement plans: the 457 Deferred Compensation Plan and the 401(k) Savings and Investment Plan. The State also offers a free mass transit benefit for local bus and express bus services.

**EQUAL OPPORTUNITY EMPLOYER:** The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

**COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING:** The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.